

DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF GROSSE POINTE PARK
INFORMATIONAL AND SPECIAL MEETING

June 9th, 2021; 7:00 pm

CALL TO ORDER

An informational meeting of the Grosse Pointe Park Downtown Development Authority (“DDA”) was called to order by Chairman Phillip Hessburg.

ROLL CALL

Present: Board Members Corbin, Ochab, Richner, and Wixson; Mayor Denner, Vice-Chair Carlile, and Chairman Hessburg.

Absent: Board Members Assaf, Kennedy, and Kilgus

Also Present: Nick Sizeland, DDA Director/City Manager; Jake Howlett, City Attorney; and Leah Smith, Assistant to the City Manager.

APPROVAL OF APRIL 26TH MEETING MINUTES

Chairman Hessburg presented the minutes from the April 26th meeting for approval.

Motion by Board Member Wixson, support by Board Member Corbin, to approve the April 26th meeting minutes as presented.

AYES: Board Members Corbin, Ochab, Richner, and Wixson; Mayor Denner, Vice-Chair Carlile, and Chairman Hessburg.

NAYS: None

ABSENT: Board Members Assaf, Kennedy, and Kilgus

PUBLIC COMMENT - INFORMATIONAL MEETING FOR DDA

Director Sizeland stated that not written comment was received.

There was no verbal public comment made.

OVERVIEW OF ANNUAL ACTIVITIES

Director Sizeland provided the following summary of activities undertaken by the DDA since November 24th, 2020:

COVID-19 Grant Program

- 3 Businesses participated in the program; \$20,000 has been awarded

Adoption of DDA By-Laws

- Original Adoption by board on November 24th 2020, amended by City Council on December 21st and Adoption of Modified By-Laws on February 2nd 2021

Beautification of Traffic Islands and City Hall.

Parking Study Contract signed with MKSK (City Master Plan Consultant)

Projects/Goals 2021

Continuation of DDA Beautification
Work with City on Master Plan
Completion of DDA Parking Study
Explore Grant Opportunities
Infrastructure Improvements
Traffic Safety

City Manager Sizeland stated that due to cost increases with the current contractor Southern Gardener, administration will be looking to secure a different contractor through a competitive bid process for the traffic island and city hall beautification.

Motion by Mayor Denner, supported by Board Member Wixson, to adjourn the informational session.

AYES: Board Members Corbin, Ochab, Richner, and Wixson; Mayor Denner, Vice-Chair Carlile, and Chairman Hessburg.

NAYS: None

ABSENT: Board Members Assaf, Kennedy, and Kilgus.

With no further business, Chairman Hessburg closed the informational session at 7:10 pm.

CALL TO ORDER – SPECIAL MEETING

A special meeting of the Grosse Pointe Park Downtown Development Authority (“DDA”) was called to order by Chairman Phillip Hessburg.

ROLL CALL

Present: Board Members Carlile, Assaf, Kennedy, Ochab, Richner, Wixson; Mayor Denner, and Chairman Hessburg.

Absent: Board Members Corbin and Kilgus.

Also Present: Nick Sizeland, DDA Director/City Manager; Katelyn Young, City Attorney; and Leah Smith, Assistant to the City Manager.

PUBLIC COMMENT – AGENDA ITEMS

Assistant to the City Manager Smith stated no written comments were received.

No verbal public comments were made.

ADOPTION OF FY 2021-2022 BUDGET

Chairman Hessburg asked Director Sizeland to present the topic for council consideration.

Director Sizeland stated that the budget being presented to the DDA is the DDA budget that was approved by City Council at their May 10th meeting. The approved budget is different than the proposed budget that was approved and adopted by the DDA at the April 26th meeting. The only change is the

removal of the DPW moving expenses line item; the rest of the DDA budget remains the same. The DDA Board now needs to adopt the budget in order to complete the budget process for the upcoming fiscal year starting July 1st.

Motion by Board Member Wixson, supported by Board Member Ochab, to adopt the fiscal year 2021-2022 budget as presented.

AYES: Board Members Corbin, Ochab, Richner, and Wixson; Mayor Denner, Vice-Chair Carlile, and Chairman Hessburg.

NAYS: None

ABSENT: Board Members Assaf, Kennedy, and Kilgus.

PUBLIC COMMENT

Assistant to the City Manager Smith stated no written comment was received.

No verbal public comments were made.

Motion by Board Member Wixson, supported by Board Member Corbin, to adjourn the meeting.

AYES: Board Members Corbin, Ochab, Richner, and Wixson; Mayor Denner, Vice-Chair Carlile, and Chairman Hessburg.

NAYS: None

ABSENT: Board Members Assaf, Kennedy, and Kilgus.

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With no further business, the meeting adjourned at 7:20 pm.